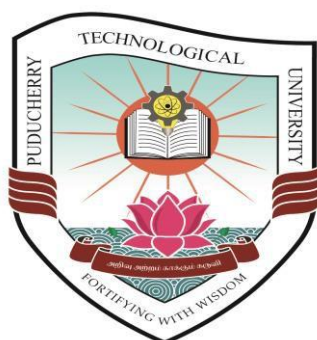


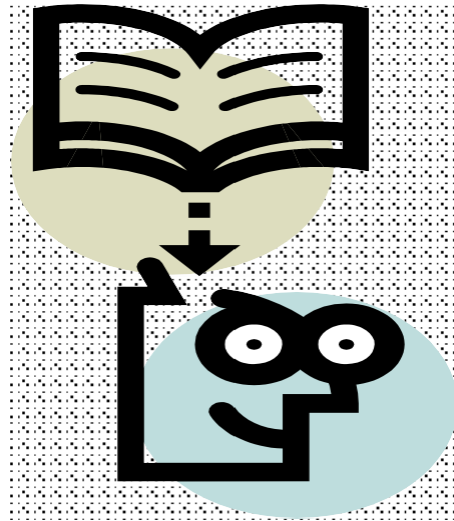
## **LIBRARY AND INFORMATION CENTRE**

### **SALIENT FEATURES**



**PUDUCHERRY TECHNOLOGICAL UNIVERSITY**

**PUDUCHERRY- 605 014**



***LIBRARY IS THE HEART OF  
EVERY EDUCATIONAL INSTITUTION***

**-Dr.S.RADHAKRISHNAN**

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## **LOCATION OF THE LIBRARY**

**The PTU Library is located in an easily accessible central part of the PTU Campus, surrounded by various departments. The Library building has been carefully planned to provide more space and natural lighting for the comfort of the users.**

## **LIBRARY-AREAWISE DETAILS**

<b>Year of Starting:</b>	<b>:</b>	<b>1985</b>
<b>New Library Building Constructed</b>	<b>:</b>	<b>1994</b>
<b>Total Floor Area</b>	<b>:</b>	<b>2407.46 Sq.m</b>
<b>Ground Floor Area</b>	<b>:</b>	<b>1223.16 Sq.m</b>
<b>First Floor</b>	<b>:</b>	<b>621.76 Sq.m</b>
<b>Second Floor</b>	<b>:</b>	<b>562.54 Sq.m</b>



### **ABOUT PTU LIBRARY**

<b>Total No. of Books (printed)</b>	<b>:</b>	<b>57029</b>
<b>No. of Titles</b>	<b>:</b>	<b>31907</b>
<b>No. of e-Books (IEEE&amp;PROQUEST)</b>	<b>:</b>	<b>1893</b>
<b>No. of e-Journals (ASCE,ASME&amp;IETE)</b>	<b>:</b>	<b>81</b>
<b>e-Journals of DELNET Consortium</b>	<b>:</b>	<b>532</b>
<b>NO. OF IEEE ASPP JOURNALS</b>	<b>:</b>	<b>204</b>
<b>No. Of IETE Journals</b>	<b>:</b>	<b>3</b>
<b>No. Book Bank Books</b>	<b>:</b>	<b>2972</b>
<b>ISI Codes</b>	<b>:</b>	<b>2925</b>
<b>Proceedings</b>	<b>:</b>	<b>1371</b>
<b>Back volume of Journals</b>	<b>:</b>	<b>6300</b>
<b>No. of Dissertations</b>	<b>:</b>	<b>2857</b>

## **SECTIONS OF THE LIBRARY**

- **CIRCULATION & REFERENCE**
- **LIBRARY ADMINISTRATION  
& MAINTENANCE**
- **BOOK ACQUISITION**
- **TECHNICAL PROCESSING**
- **JOURNALS ACQUISITION**
- **STACK MAINTENANCE**
- **BINDERY & PRESERVATION**



**EXISTING STAFF PARTICULARS**

<b>ASSISTANT LIBRARIAN</b>	-	<b>4</b>
<b>LIBRARY ASSISTANT</b>	-	<b>1</b>
<b>SENIOR BINDER</b>	-	<b>1</b>
<b>BINDER</b>	-	<b>1</b>
<b>BOOK RESTORER</b>	-	<b>3</b>
<b>MTS</b>	-	<b>1</b>

### **LIBRARY STAFF PARTICULARS**

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Qualification</b>
1.	Dr. T. Ramanadhane	Librarian/c	M.COM.,M.L.I.S.,M.Phil.,Ph.D.
2.	Dr.D.Raju@Munisamy	Asst.Librarian	M..A.,M.L.I.S.,M.Phil.,B.Ed., Ph.D.
3.	Mr.P.Sababady	Asst.Librarian	M.A.,M.L.I.S
4.	Mr.P.Arumugam	LibraryAsst.	M..A.,B.L.I.S
5.	Mr. S.Ezhumalai	Binder	Binding Lower Grade
6.	MrM. Sankar	BookRestorer	M.A.,M.L.I.S
7.	Mr.K.Rajaram	Book Restorer	S.S.L.C
8.	Mr.S.Jeevanandam	BookRestorer	S.S.L.C
9.	Mrs.M.Kalaiselvi	MTS	S.S.L.C

## **LIBRARY FACILITIES**

### **WORKING HOURS:**

**MONDAY TO FRIDAY - 09.00A.M TO 08.00P.M**

### **SERVICES:**

- **ONLINE PUBLIC ACCESS CATALOGUE(OPAC)**
- **DOCUMENT DELIVERY SERVICE  
(BOOK ISSUE/RETURN)**
- **INTERNET ACCESS**
- **PHOTOCOPY**

## **LIBRARY NETWORK**

Puducherry Technological University Library has become Institutional Member of the DELNET- Developing Library Network, New Delhi which is a major resource sharing library Network in India connecting more than 9000 Institutions in 28 states, 8 Union Territories in India and few other countries comprising of Universities, Colleges, R&D organizations, Medical Institutions, etc., The main objective of DELNET is to promote resource sharing among the Member Libraries by collecting, storing and disseminating information and by offering networked library services to users. The DELNET has developed Discovery Portal, knowledge Gainer Portal and Vision Portal (Video Lectures etc.), e-Journal Portal etc.

Moreover the AICTE has selected Puducherry Technological University to provide Electronic access at free of cost through Indian National Digital Library in Science and Technology (INDEST), set up by MHRD. This enables the University to have electronic access to journals, Magazines, news letters and the Standards, and American Society of Civil Engineers (ASCE). American Society of Mechanical Engineers (ASME), Institute of Electrical and Electronic Engineering and the Faculty and the students of PTU are effectively utilizing the INDEST e- resources (e-shodsindu).

## **OPAC (OnlinePublicaccesscatalogue)**

- **AUTHOR SEARCH**
- **TITLE SEARCH**
- **KEYWORD SEARCH**
- **SUBJECTWISE SEARCH**



**PUDUCHERRY TECHNOLOGICAL UNIVERSITY**  
**Library and Information centre**  
**PILLAICHAVADY, PUDUCHERRY-605014.**

**HOLDINGS OF LIBRARY ( Deptwise Printed Books)**

<b>Sl.No.</b>	<b>Programme wise</b>	<b>No. of Titles</b>	<b>No. of Books (Printed Books)</b>
1	Civil Engg.	4410	8923
2	Mechanical Engg	3250	7127
3	Electronics & Commn. Engg.	3205	6640
4	Computer Science & Information Technology	7252	13199
5	Electrical & Electronics Engg.	2355	3980
6	Electronics & Instrumentation Engg.	1775	2510
7	Chemical Engg.	555	1214
8	Mathematics	1240	2480
9	Physics	1410	3051
10	Chemistry	920	1646
11	Humanities & social Sciences	5535	6259
12	No. Of IEEE e-Books		
	<b>Total No. of volumes Total</b>	<b>31907</b>	<b>57029</b>
	<b>Books In Book bank</b>		<b>2972</b>



**PUDUCHERRY TECHNOLOGICAL UNIVERSITY**  
**Library and Information Centre**  
**PILLAICHAVADY, PUDUCHERRY –605014.**

**E-RESOURCES**

Sl. No.	Name of the e-Journal / e-Book	No. of Titles	e-link / URL
1.	IEEE e - Books	1648	<a href="http://www.ieee.org.digitalsubscription">www.ieee.org.digitalsubscription</a>
2	Proquest e-Book	245	<a href="https://ebookcentral.proquest.com/lib/pece ng/home.action">https://ebookcentral.proquest.com/lib/pece ng/home.action</a>
3	IEEE/ASSP e-journals	204	<a href="http://www.ieee.org.digitalsubscription">www.ieee.org.digitalsubscription</a>
4.	ASCE Journals (E-shodsindu)	42	<a href="http://Ascelibrary.org">Ascelibrary.org</a>
5.	ASME Journals (E-shodsindu)	36	<a href="https://asmedigitalcollection.asme.org/">https://asmedigitalcollection.asme.org/</a>
6.	(IM216) DELNET Membership e-Journals	532	<a href="http://Delnet.in">Delnet.in ( Consortium)</a>
7	IETE:Journals ( BOTH PRINTED & DIGITAL COPY )	3	<a href="https://www.tandfonline.com/page/iete-journals">https://www.tandfonline.com/page/iete-journals</a>

## **DAILIES SUBSCRIBED**

1. **Dinakaran**
2. **Dina Mani**
3. **Dina Thanthi**
4. **Dina Malar**
5. **Tamil Hindu**
6. **Economic Times**
7. **Indian Express**
8. **The Hindu (English)**



## LIBRARY RULES

### Members eligibility:

- a. Individual Members: Faculty, Staff, Students of the Institute.
- b. Individual Associates: Industrial Organisations who are members of Industrial Associateship Scheme are eligible for membership.

### Working Hours:

SERVICES	Monday-Friday
Study & Reference	9.00 a.m – 8.00 p.m
Transaction (Issue and Return of Books)	9.00 a.m – 5.00 p.m

### BAR CODED MEMBERSHIP CARDS:

1. Bar-coded membership Cards are not transferable.
2. Members are responsible for the books borrowed against their barcoded membership cards.
3. Loss of bar coded membership card must be reported immediately to the Central library
4. Duplicate barcoded membership card will be issued on payment of Rs.100/-.

### CONDITIONS OF LOAN:

1. The Books borrowed should be returned on or before the due date.
2. For late return of books overdue charges will be levied.
3. Single copy of any publication will not be issued long term.
4. Members are requested to check the conditions of the books before getting issued.
5. Members are requested to pay the overdue charges in the Administrative office.

### BORROWERS PRIVILEGES

<b>Category</b>	<b>Maximum No. of books</b>
<b>Academic Staff</b>	10
<b>Non-Academic staff</b> (Depending upon the category)	1-4
<b>Student Members</b> 1. B.Tech 2. All PG Students 3. Research Scholars 4. Book Bank Books (For UG SC/ST Students only)	4 5 5 6

### DURATION OF LOAN AND OVER DUE CHARGE

Type of Document	Duration of loan	Overdue charge
Books	15 days	50 Paise per day

### LOSS OF BOOKS:

1. Loss of any books borrowed must be reported immediately to the central Library.
2. All members must replace the books if it is lost with the latest edition along with over due charges if any.
3. If they are not able to replace the book they are requested to pay thrice the latest price of the book with overdue charges if any.

### PROCUREMENT OF BOOKS:

Suggestions for the procurement of books are received from the departments/centres on the prescribed indent form.

### PHOTO COPY SERVICE:

Users can avail this facility against cash payment by filling in the request form available at the Xerox section.

### NO DUE CERTIFICATE:

Members are required to surrender the bar coded membership cards along with books and also to fill up the prescribed form to obtain No Due Certificate.

## GENERALRULES:

1. Readers are required to deposit their bags/belongings at the entrance counter before entering the library.
2. Note books and personal Books of the students will not be allowed for notes writing inside the Library, instead the white papers only will be allowed.
3. Members should produce their barcoded membership card to the Security staff as and when asked for.
4. Complete silence must be observed within the library.
5. Underlining, scribbling and tearing of pages or any other type of mutilation of books is strictly prohibited and will be severely dealt with.
6. After use readers are requested not to replace the books on the shelves.
7. Smoking is strictly prohibited inside the library.
8. Necessary actions will be taken by the competent authority against the users who are found misusing the services, facilities, collections etc.
9. Not with standing any thing contained in the above mentioned rules, the decision of the institute authorities in all library matters shall be final and binding on all members.
10. The above mentioned rules are subject to periodical reviews and revisions.

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